

ACADEMIC REGULATIONS & COURSE STRUCTURE

For

MBA

(Applicable for batches admitted from 2016-2017)



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY: KAKINADA

KAKINADA - 533 003, Andhra Pradesh, India

ACADEMIC REGULATIONS (R16) FOR MBA (INTEGRATED DUAL DEGREE)

Applicable for the students of MBA (Integrated dual degree) from the academic year 2016-17 onwards

1. Award of MBA (integrated dual degree)

A student will be declared for eligible for the award of MBA (integrated dual degree) if he or she fulfills the following academic regulations:

1) A student shall be declared eligible for the award of the MBA ,if he pursues a course of study is not less than five and not more than 10 academic years.

2) The candidate shall register for 198 credits and secure all the 198 credits.

2. Distribution and weightage of marks

(i) The performance of the student in each semester shall be evaluated subject-wise with a maximum of 100 marks for theory subject & 50 marks for laboratory and mini project. The major project work shall be evaluated for 450 marks.

(ii) For theory subjects the distribution shall be 30 marks for internal evaluation and 70 marks for the end examination.

(iii) For theory subjects, during the semester there shall be two tests. The subjective examination is for 90 minutes duration for conducted for 30 marks. Each subjective type test question paper shall contain **FIVE QUESTIONS** and **ANY THREE QUESTIONS** need to be answered. The better of the two tests will be taken for internal marks. As syllabus is framed for five units, the first mid examination is conducted in half of the subject in a semester.

(iv) The end semester examination is conducted covering the topics of all units for 70 marks. Part-A contains a mandatory question (brain storming /thought provoking/case study) for 22 marks. Part-B has 5 questions (one from each unit). The student has to answer 3 out of 5 questions and each carries 16 marks.

(v) For practical subjects there shall be continuous evaluation during the semester of 25 internal marks and 25 end examination marks. The internal 25 marks shall be awarded as follows: Day to Day work - 10 marks, record-5 marks and the remaining 10 to be awarded by conducting an internal laboratory test. The end examination shall be conducted by the teacher concerned and external examiner appointed by the university.

(vi) There shall be two internal tests in a semester and the better of the two shall be considered for the internal marks.

(vii) Mini Project is evaluated for 100 marks. Project report should submit before completion of VI semester. Comprehensive vice-voce shall be conducted by the committee for 100 marks. The committee consists of three senior faculty members from the department.

(viii) Laboratory marks and the internal marks awarded by the College are not final. The marks are subject to scrutiny and scaling by the University wherever felt desirable. The internal and laboratory marks awarded by the College will be referred to University committee. The committee shall arrive at a scaling factor and the marks will be finalized as per the scaling factor. The recommendations of the committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective departments as per the University norms and shall be produced to the committee of the University as and when they ask for.

Registration of Major Project Work: A student is permitted to register for the project work satisfying the attendance requirement of all the courses (theory and practical courses) up to IX semester.

(ix) Every student shall work on MAJOR Project approved by the Project Review Committee (PRC) of the College.

(x) A student has to undergo practical training (Major project) in X semester in a corporate enterprise after IX semester end Examination. In training period, the student should prefer to work on a specific problem related to the elective subject. At the end of practical training, the student should submit a certificate obtained from the organization.

(xi) The student should prepare a Major Project Report under the supervision of a guide from the faculty of management of the concerned college. However, the students who prepare Project Report in the area of systems can also work under the guidance of Faculty member from Computer Science Department.

(xii) Three copies of Major Project Reports certified by the Project Supervisor and HoD shall be submitted to the College.

(xiii) The Major Project Report shall be adjudicated by one examiner selected by the University.

(xiv) A Comprehensive viva-voce examination including Major Project Report shall be conducted by a board consisting of the External examiner (see section Xiii), the Head of the Department and Supervisor.

Head of the Department shall coordinate and make arrangements for the conduct of viva-voce examination.

(xv) If the candidate fails to secure minimum Grade (**Satisfactory**) in Major Project and viva-voce, the candidate will retake the viva-voce examination after three months. If he/she fails to get minimum Grade at the second viva-voce examination, he will not be eligible for the award of the degree, unless the candidate is asked to revise and resubmit. If the candidate fails to secure minimum Grade again, the project shall be summarily rejected.

Grade	A- EXCELLENT
	B- VERY GOOD
	C- SATISFACTORY
	D- NOT SATISFACTORY

4. Attendance Requirements

1. A student is eligible to write the University examinations if he acquires a minimum of 75% of attendance in aggregate of all the subjects

2. Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the College Academic Committee.

3. Shortage of Attendance below 65% in aggregate shall not be condoned.

4. A student who is short of attendance in semester may seek re-admission into that semester when offered within 4 weeks from the date of commencement of class work.

5. Students whose shortage of attendance is not condoned in any semester are not eligible to write their end semester examination of that class.

6. A stipulated fee shall be payable towards condonation of shortage of attendance.

7. A student will be promoted to the next semester if he satisfies the (i) attendance requirement of the present semester and (ii) credits.

8. If any candidate fulfills the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.

5. Minimum Academic Requirements

The following academic requirements have to be satisfied in addition to the attendance requirements mentioned in item no.4.

5.1 A student is deemed to have satisfied the minimum academic requirements if he has earned the credits allotted to cash theory/practical design/drawing subject/project and secures not less 35% on the end semester exam and minimum of 40% marks in the sum total of the internal marks and end semester examination marks.

5.2 A student shall be promoted from first year to second year if he fulfills the minimum attendance requirement.

5.3 A student will be **promoted from II year to III year** if he fulfills the academic requirement of 40% of the credits up to II year I semester from all the examinations, whether or not the candidate takes the examinations and secures prescribed minimum attendance in II year II semester.

5.4 A student will be **promoted from III year to IV year** if he fulfills the academic requirements of 40% of the credits up to III year I semester from all the examinations, whether or not the candidate takes the examinations and secures prescribed minimum attendance in III year II semester.

5.5 A student shall register and put minimum attendance in all 198 credits and earn all 198 credits. **Marks obtained in all the 198 credits shall be considered for the calculation of percentage of marks.**

5.6 In any case a student discontinues the course after three years he will be awarded a Bachelor's of Business Management (B.B.A), subject to the fulfillment of three years and acquiring 120 credits successfully.

5.7 At the end of the five years MBA (IMBA) will be awarded subject to the fulfillment of five years and acquiring 198 credits successfully.

6. Course Pattern

1. The entire course of study is for five academic years and all the years are in semester pattern.
2. A student eligible to appear for the end semester examination in a subject, but absent from it or has failed in the end semester examination, may write the exam in that subject when conducted next.

3. When a student is shortage of attendance, he may be re-admitted into the same semester / year in which he has been detained. However, the academic regulations under which he was first admitted shall continue to be applicable to him.

7. Award of Class

After a student has satisfied the requirements prescribed for the completion of the program is eligible for the award of BBA / MBA. Degree, he shall be placed in one of the following four classes:

Class Awarded	% of marks to be secured	In case of MBA student has to secure 198/198 credits. In case of BBA student has to secure 120/120 credits.
First Class with Distinction	70% and above	
First Class	Below 70 but not less than 60%	
Second Class	Below 60 but not less than 50%	
Pass Class	Below 50 but not less than 40%	

The marks obtained in internal evolution and end semester examination shall be shown separately in the memorandum of marks.

8. Minimum Instruction Days

The minimum instruction days for each semester shall be 90 working days.

9. Branch transfer

There shall be no branch transfers after the completion of the admission process.

10. Transfer of college

There shall be no transfer from one college/stream to another within the Constituent Colleges and Units of Jawaharlal Nehru Technological University Kakinada.

11. Withholding of results

If the student is involved in indiscipline/malpractice/court cases are pending, the result of student will be withheld.

12. Transitory regulations

1. Discontinued or detained candidates are eligible for readmission as and when next offered.
2. In case of transferred students from other universities, the credits shall be transferred to JNTUK as per the academic regulations and course structure of the JNTUK.

13. General

1. Wherever the words “he”, “him”, “his”, occur in the regulations, they include “she”, “her”, “hers”.
2. The academic regulation should be read as a whole for the purpose of any interpretation.
3. In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
4. The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.
5. The students seeking transfer to colleges affiliated to JNTUK from various other Universities/ Institutions have to pass the failed subjects which are equivalent to the subjects of JNTUK, and also pass the subjects of JNTUK on their own without the right to sessional marks which the candidates have not studied at the earlier Institution.