

ABR COLLEGE OF ENGINEERING AND TECHNOLOGY



Affiliated to JNTU - Kakinada, Approved by AICTE, New Delhi

ISO 9001 - 2015 Certified Institution

CHINAIRLAPADU, Kandukur Road, Kanigiri Mandal

Prakasam Dist., (A.P.) Pincode : 523 254 Cell : 9866461623

Website : www.abrcet.edu.in E-mail : principal.hj@abrcet.edu.in, abrcet2008@gmail.com

ABRCET/PRINCIPAL/IQAC/Cir/2024-25/01

Date: 25-06-2024

CIRCULAR

In order to inculcate and enhance the quality of teaching and learning in the institute, and for practicing quality initiatives for the quality in education, it has been decided to constitute a cell named **Internal Quality Assurance Cell (IQAC)** that would act as continuation agent to ensure quality of the institution under the leadership of **Mr. K Meeravali**, Asst. Prof of Civil Engineering. The composition of the cell for 2024-25 is:

S. No	Name	Designation	Role
1	Dr. L V Narasimha Rao	Principal	Chairperson
2	K Meeravali	HOD, CIVIL Dept.	Coordinator
3	Y. Suresh Babu	EEE Dept.	Member
4	Dr. N. V. Prasad	CSE Dept.	Member
5	Ch. Srinivas Rao	CSE Dept	Member
6	Dr. D. V. Rama Linga Reddy	H & S Dept	Member
7	M.C. Ramanjaneyulu	HOD, MECH Dept.	Member
8	P Venkateswarlu	HOD, ECE Dept.	Member
9	M B L Prasanna	Vice Principal (Academic) & HOD, H&S Dept.	Member
10	Sajjarvali	HOD, MIN Dept.	Member
11	Dr. S. Sai Koti Swamy	HOD, AGRI Dept.	Member
12	P. Naresh	HOD, MBA Dept.	Member

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ABRCET/ PRINCIPAL/IQAC/Cir/2024-25/01

The IQAC shall be responsible for the following:

1. To enhance the quality of Teaching learning processes and to make the institute the best among all other institutes
2. To encourage and support students and faculty towards research
3. To coordinate and collaborate other external institutions/ agencies for academic and extension activities
4. To facilitate the creation of learner centric environment conducive to quality education
5. To initiate and implement feedback culture from all the stakeholders, on quality enhancement inputs and processes

Copy to:

1. Hon'ble Chairman
2. All HoDs & Cells
3. Notice Boards & Student circulation


PRINCIPAL
PRINCIPAL

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AND TECHNOLOGY
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Date: 01-07-2024

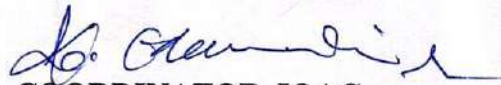
ABRCET/IQAC/Cir/2024-25/02

CIRCULAR

It is hereby informed to all the IQAC members that, there is a meeting scheduled on 06-07-2024 at 2.30pm in Principal's chamber to discuss about the following agenda points. All the members are requested to attend without fail.

AGENDA:

1. IQAC aims & objectives, individual's role
2. Course allocation procedures and Project guidelines
3. Mentor-mentee allotment
4. Calendar of events for Workshop/FDP/Guest lectures etc.
5. Departmental file maintenance


COORDINATOR, IQAC

Copy to:

1. All the Members of IQAC
2. Hon'ble chairman
3. Principal

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ABRCET/IQAC/Cir/2024-25/02

Date: 06-07-2024

Minutes of Meeting

The IQAC first meeting was held on 06-07-2024 at 2.30pm at Principal's chamber. Following members were present during the meeting:

S. No	Name	Designation	Signature
1	Dr. L V Narasimha Rao	Principal	
2	K Meeravali	HOD, CIVIL Dept.	
3	Y. Suresh Babu	EEE Dept.	
4	Dr. N. V. Prasad	CSE Dept.	
5	Ch. Srinivas Rao	CSE Dept	
6	Dr. D. V. Rama Linga Reddy	H & S Dept	
7	M.C. Ramanjaneyulu	HOD, MECH Dept.	
8	P Venkateswarlu	HOD, ECE Dept.	
9	M B L Prasanna	Vice Principal (Academic) & HOD, H&S Dept.	
10	Sajjarvali	HOD, MIN Dept.	
11	Dr. S. Sai Koti Swamy	HOD, AGRI Dept.	
12	P. Naresh	HOD, MBA Dept.	

The meeting was started by the chairperson, who also welcomed everyone in attendance. The IQAC has been established with a bigger goal of making the institute one of the best in the nation by offering top-notch instruction and consistently enhancing faculty capabilities, according to the chairperson. The agenda for the meeting was then called by the coordinator.

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The objective of IQAC:

- To develop a system for consistent work and take necessary actions to improve the academic and administrative performance of the institution.
- To promote measures for quality enhancement in the institution by implementing best Practices.

Functions of the IQAC:

1. Development and application of quality parameters for various academic and administrative works of the institution.
2. To focus on the overall professional growth of the student.
3. Arrangement of receiving feedback response from students, parents, and other stakeholders on Quality related institutional process.
4. Documentation of various inter and intra institutional programs leading to the quality improvement.
5. Development of Quality Culture in the institution.
6. Preparation of Annual Quality Assurance Report as per guidelines and parameters of NAAC.

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RESOLUTIONS:

The following scope was fixed for the IQAC

- To develop and execute quality parameters in academic activities.
- To promote research and entrepreneurial activities.
- To conduct workshops/seminars/conferences on quality parameters in Engineering.
 - The committee recommended that training sessions, seminars, workshops, and certificate programmes be held by each department.
 - To track each student's overall performance, it was decided to assign a mentor to every 20 pupils and every semester there should be a mentor-mentee program to be conducted.
 - The committee looked through each faculty's subject allocation and gave recommendations for using cutting-edge teaching and learning techniques.
 - All departmental heads have been told to take the initiative to conduct FDPs. Also suggested to maintain files for each activity carrying in the department.

The meeting ended with the vote of thanks proposed by **Mr. K Meeravali**, the IQAC Coordinator.


COORDINATOR, IQAC

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ABRCET/IQAC/Cir/2024-25/03

Date: 18-10-2024

CIRCULAR

It is hereby informed to all the IQAC members that, there is a meeting scheduled on 25-10-2024 at 2:00PM in Principal's chamber to discuss about the following agenda points. All the members are requested to attend without fail.

AGENDA:

1. Review on previous meeting & confirmation of tasks
2. Co-Curricular and extension activities
3. FDPs/ Workshop/ Conference planning
4. MoUs
5. Alumni meet
6. Remedial classes for slow learners


COORDINATOR, IQAC

Copy to:

1. All the Members of IQAC
2. Hon'ble chairman
3. Principal

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ABRCET/IQAC/Cir/2024-25/03

Date: 25-10-2024

Minutes of Meeting

The IQAC meeting was held on 25-10-2024 at 2:00PM at Principal's chamber.

Following members were present during the meeting:

S. No	Name	Designation	Signature
1	Dr. L V Narasimha Rao	Principal	
2	K Meeravali	HOD, CIVIL Dept.	
3	Y. Suresh Babu	EEE Dept.	
4	Dr. N. V. Prasad	CSE Dept.	
5	Ch. Srinivas Rao	CSE Dept	
6	Dr. D. V. Rama Linga Reddy	H & S Dept	
7	M.C. Ramanjaneyulu	HOD, MECH Dept.	
8	P Venkateswarlu	HOD, ECE Dept.	
9	M B L Prasanna	Vice Principal (Academic) & HOD, H&S Dept.	
10	Sajjarvali	HOD, MIN Dept.	
11	Dr. S. Sai Koti Swamy	HOD, AGRI Dept.	
12	P. Naresh	HOD, MBA Dept.	

At first, the Chair welcomed all to the meeting and approved the minutes of meeting of previous meeting unanimously. Co-curricular and extracurricular activities were reviewed and suggested during the meeting to increase the number of student participants. All the committee members discussed and agreed upon two faculty development programmes throughout the meeting.

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ABRCET/ IQAC /Cir/2024-25/04

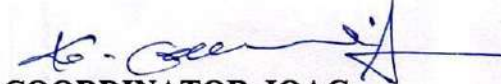
Date: 25-10-2024

The committee members and chairperson suggested holding an alumni meet during the meeting. The Chairperson stressed the need of fostering relationships between the Institute and Industry for the benefit of the students.

In order to help students, develop their skills, it was agreed that the institute should enter into MoUs with a few firms.

Members of IQAC instructed department heads to identify advanced and slow learners and to provide corrective methods for slow learners in order to improve their performance.

Similar to that, they were instructed to provide extra exercises for more advanced students and to submit the reports to the IQAC. The motion to adjourn made by was followed by a vote of thanks.


COORDINATOR, IQAC