



# ABR COLLEGE OF ENGINEERING AND TECHNOLOGY

Affiliated to JNTU - Kakinada, Approved by AICTE, New Delhi

ISO 9001 - 2000 Certified Institution

CHINAIRLAPADU, Kandukur Road, Kanigiri Mandal

Prakasam Dist., (A.P.) Pincode : 523 254 Cell : 9866461623

Website : [www.abrcet.edu.in](http://www.abrcet.edu.in) E-mail : [principal.hj@abrcet.edu.in](mailto:principal.hj@abrcet.edu.in) / [abrcet2008@gmail.com](mailto:abrcet2008@gmail.com)

## POLICY DOCUMENT

### FINANCIAL SUPPORT TO ATTEND

### WORKSHOPS/ SEMINARS/ CONFERENCE/ SYMPOSIA /MEMBERSHIP

#### INTRODUCTION

The purpose of this policy is to provide financial support to educational staff to improve their academic and research skills. Faculty members can conduct interdisciplinary or interdisciplinary research at the

University and participate in University / state / national / international level workshops / seminars / conferences / symposiums. Through this program, you can also become an expert member in related fields.

#### OBJECTIVE

The basic objective of financial assistance is as follows


- Financial support to attend conferences / seminars / symposiums / seminars held nationally or internationally.
- Provide financial support to participate in training and faculty development programs
- Facilitating academic exchange programs with national or international universities.
- Provide financial support to obtain professional membership in the relevant field.

#### ELIGIBILITY

Financial assistance will be provided to permanent employees who have ended their probationary period and are eligible for travel allowance in the following cases:



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- a. Individuals are invited to attend an academic seminar / seminar / conference / symposium. The event organizer's standards or programs and reputation must be truly international/national/professional and have the ability to enhance skills or complement the recipient's professional achievements.
- b. Financial assistance may be provided in the following purpose:
- For professors giving keynote/plenary speeches. Those contributing a Paper.
  - Those invited to preside over the meeting.

  
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- Those invited as part of international cooperation exchange programs.
- Those invited to give symposia/talks/invited lectures or invited to discuss arts.

However, poster presentations and mere participations are generally not be considered for financial assistance

## PROCEDURE OF APPLYING FOR THE SCHEME

Faculty wishing to receive financial support for their doctoral research work must submit a financial aid application together with the necessary attachments for the approval of the Head of Department and the Principal concerned.

## PROCEDURE FOR APPROVAL

- The committee must verify the relevance of the facts to the applicant's academic progress, the status/status of the institution, and the likely impact on the academic activities of the faculty.
- In case there are multiple candidates from the same department, the experience of these candidates can be prioritized. Multiple candidates may also be allowed to participate in the same event under certain circumstances when the workload is tailored to the prior approval of the relevant department head. The award of financial aid will be subject to the recommendation of the HOD.
- Academics and availability of Funds.
- The decision of the principal shall be Final.

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## 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years

Year 1 (2022 - 2023)		
Head of expenditure (for ex. Repair and maintenance)	Item of expenditure (for ex. AMC for Lab equipment and computers, garden maintenance etc.)	Amount (INR in Lakhs)
Academic Support Facilities	To Affilivation Fee	1.00500
Academic Support Facilities	To Other Educational Expenses	1.81575
Academic Support Facilities	To Printing & Stationary	5.94075
Academic Support Facilities	To Profession Tax	0.17080
Maintanance	To Car Maintenance	0.11591
Academic Support Facilities	To Internet Charges	1.06242
Physical Support Facilities	To Licence & Renewals	5.08940
Repair & Maintanance	To Repairs & Maintenance	17.23818
Physical Support Facilities	To Travelling Expenses	1.91561
Academic Support Facilities	To Seminar & Workshop Expenses	0.76477
Physical Support Facilities	To Sports & Games	1.04050
Academic Support Facilities	To Students Merit Scholarship Exp	0.08000
Academic Support Facilities	To Univesity Charges	46.57092
Physical Support Facilities	To Advertisement	0.78170
Academic Support Facilities	To Audit Fee	0.64000
Physical Support Facilities	To Bank Charges	0.07930
Maintanance	To College Maintenance	0.26000
Academic Support Facilities	To Examination Fee	34.96611
Academic Support Facilities	To Lab Expences	40.44738
<b>Total</b>		<b>159.98451</b>



  
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Year 2 (2021 - 2022)

Head of expenditure (for ex. Repair and maintenance)	Item of expenditure (for ex. AMC for Lab equipment and computers, garden maintenance etc.)	Amount (INR in Lakhs)
Physical Support Facilities	To Admissions & Promotional Charges	5.92615
Academic Support Facilities	To Audit Fee	0.60770
Academic Support Facilities	To AICTE Fee	3.64334
Academic Support Facilities	To APSCHE	1.04311
Academic Support Facilities	To Bank Charges	0.06003
Maintanance	To Canteen Maintenance	2.39750
Maintanance	To Computer Maintenance	0.55000
Maintanance	To Electricity Charges	4.85280
Academic Support Facilities	To Examination Fee Paid	16.36220
Physical Support Facilities	To Functions & Festivals	3.12820
Physical Support Facilities	To General Expenses	12.95701
Maintanance	To Generator Maintenance	2.59456
Academic Support Facilities	To Internet Charges	0.90296
Academic Support Facilities	To Lab Expences	6.09207
Academic Support Facilities	To Printing & Stationary	1.68650
Academic Support Facilities	To Project Expenses	2.50500
Academic Support Facilities	To Seminar & Workshop Expenses	5.42500
Academic Support Facilities	To Skill Development Expenses	2.07909
Physical Support Facilities	To Sports & Games	2.52500
Physical Support Facilities	To Staff Conveyance	2.50500
Academic Support Facilities	To Students Merit Scholarship Exp	1.55600
Academic Support Facilities	To Student Welfare	1.71107
Academic Support Facilities	To Travelling Expenses	2.66400
Academic Support Facilities	To University Affiliation Fee	25.20047
Academic Support Facilities	To University Clearing Charges	7.37147
Academic Support Facilities	To University Inspection Fee	0.40012
Maintanance	To UPS Repair & Maintenance	1.25080
Maintanance	To Vehicle Maintenance	0.29700
Physical Support Facilities	To	0.35000
<b>Total</b>		<b>118.64414</b>



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Year 3 (2020 - 2021)

Head of expenditure (for ex. Repair and maintenance)	Item of expenditure (for ex. AMC for Lab equipment and computers, garden maintenance etc.)	Amount (INR in Lakhs)
Academic Support Facilities	To AICTE Expenses	1.88534
Academic Support Facilities	To APSCHE	0.01011
Academic Support Facilities	To Bank Charges	0.09962
Physical Support Facilities	To Calenders Ads	1.60212
Maintanance	To Canteen Maintanance	2.70970
Maintanance	To College Maintanance	5.61451
Maintanance	To Electricity Charges	0.32000
Academic Support Facilities	To Examination Fee Paid	4.24068
Maintanance	To Gardening Charges	21.10882
Maintanance	To Generator Maintanance	4.00334
Academic Support Facilities	To Internet Charges	15.84971
Academic Support Facilities	To Project Work Expenditure	194.22000
Academic Support Facilities	To Seminar & Workshops Expenses	2.40068
Physical Support Facilities	To Sports & Games Expenses	0.62360
Physical Support Facilities	To Staff Conveyence	9.35982
Academic Support Facilities	To Stationary	4.42525
Academic Support Facilities	To Students Merit Scholarship	3.32204
Physical Support Facilities	To Travelling & Conveyances	0.26730
Physical Support Facilities	To Admissions & Promotional Charges	2.25131
Academic Support Facilities	To AFRC Expenses	3.79962
Academic Support Facilities	To APSCHE Expenses	7.91617
Physical Support Facilities	To Depreciation	1.43774
Physical Support Facilities	To Functions & Festivals	2.58644
Academic Support Facilities	To Lab Expenses	0.00257
Physical Support Facilities	To Office Expenses	1.97263
Academic Support Facilities	To Printing & Stationary	2.30802
Academic Support Facilities	To Skill Development Expenses	3.85446
Academic Support Facilities	To Student Welfare	2.80091
Maintanance	To Xerox Maintanance	0.61830
<b>Total</b>		<b>301.61080</b>



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Year 4 (2019 - 2020)		
Head of expenditure (for ex. Repair and maintenance)	Item of expenditure (for ex. AMC for Lab equipment and computers, garden maintenance etc.)	Amount (INR in Lakhs)
Physical Support Facilities	To Advertisement Promotions	0.07100
Academic Support Facilities	To AICTE Fee	3.40024
Physical Support Facilities	To Appecma Fee	0.70000
Academic Support Facilities	To APSCHE Fee	1.09811
Academic Support Facilities	To Audit Fee	0.59000
Physical Support Facilities	To Bank Charges	0.12704
Maintanance	To BSNL Internet Fee	0.81244
Physical Support Facilities	To Calender Ads	1.00000
Maintanance	To Electricity Charges	8.06913
Academic Support Facilities	To Examination Fee Paid	17.47155
Physical Support Facilities	To Functions & Festivals	0.92990
Maintanance	To Internet Charges	0.10000
Physical Support Facilities	To Kalyani Ads	1.40000
Academic Support Facilities	To Lab Expenses	1.56799
Physical Support Facilities	To Maneesh Ads	0.60000
Maintanance	To Office Maintanance	0.03811
Physical Support Facilities	To Paruchuri Art Printers	0.50000
Academic Support Facilities	To printing & Stationary	0.19500
Maintanance	To Skill Development Maintanance	0.15513
Academic Support Facilities	To Student Welfare	0.18824
Physical Support Facilities	To Fire Challan	1.50000
Maintanance	To Xerox Machine Maintanance	0.27012
<b>Total</b>		<b>40.78398</b>

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Year 5 (2018 - 2019)

Head of expenditure (for ex. Repair and maintenance)	Item of expenditure (for ex. AMC for Lab equipment and computers, garden maintenance etc.)	Amount (INR in Lakhs)
Maintanance	Canteen Maintanance	1.91400
Maintanance	College Maintanance	5.44973
Maintanance	Electrical items	0.13325
Maintanance	Electricity charges	7.72796
Physical Support Facilities	Functions & Festivals	3.10250
Academic Support Facilities	Internet Charges	1.98921
Academic Support Facilities	JNTUK Exam Fees	24.65125
Academic Support Facilities	Lab Expenses	8.39389
Academic Support Facilities	Project Work Expenses	2.61310
Academic Support Facilities	Seminars & Workshop Expenses	8.57990
Academic Support Facilities	Skill Development expenses	2.86670
Physical Support Facilities	Sports & Games Expenses	2.74870
Physical Support Facilities	Satff Conveyence	2.76360
Academic Support Facilities	Students Ment Schloarships	1.60000
Physical Support Facilities	Students Welfare	2.25280
Physical Support Facilities	TDS	4.10596
Academic Support Facilities	AFRC Expenses	0.54020
Academic Support Facilities	AICTE Expenses	2.00000
Academic Support Facilities	APSCHE Expenses	1.83500
Academic Support Facilities	The Register- JNTUK- Kakinda	17.64000
Physical Support Facilities	Admission & Promotional Charges	7.52930
Physical Support Facilities	Advertisement Expenses	0.72380
Maintanance	Air Conditioner Maintanance	0.30550
Physical Support Facilities	Bank Charges	0.06623
Maintanance	Generator Maintanenece	2.44590
Maintanance	Office Maintanance	0.44730
Academic Support Facilities	Printing & Stationary	2.01714
Physical Support Facilities	Travelling & Cinveyances	0.90430
Maintanance	Xerox Machine Maintanance	0.23850
<b>Total</b>		<b>117.58572</b>



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